**Weekly Report of Tutoring Activities**

<table>
<thead>
<tr>
<th>Tutee Name (print clearly)</th>
<th>Course</th>
<th>Date of Session</th>
<th>Length of Session</th>
<th>Tutee’s Signature*</th>
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Comments: **Wednesday, Jan. 25th Tutorial Services Begins.**

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

Tutor Signature _________________________________  Date ______________________

* Falsification of PTP records is a violation of the Duke Community Standard.
Weekly Report of Tutoring Activities

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Comments: Electronic Timecards Due on Sunday – submit work hours on work.duke.edu

My report reflects an accurate and complete representation of all PTP work performed during this report period. Total Hours _____

Tutor Signature ________________________ Date _________________

* Falsification of PTP records is a violation of the Duke Community Standard.
**Weekly Report of Tutoring Activities**

**Tutor:**

**Duke Unique ID:**

**Work Week:** Monday; February 6, 2017

**Due:** Sunday

**Location:** PTP Drop Box – Bryan Center Info Booth

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My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours ___**

Tutor Signature __________________________________________ Date __________________________

* Falsification of PTP records is a violation of the Duke Community Standard.
DUKE UNIVERSITY PEER TUTORING PROGRAM  
Academic Resource Center  
201 Academic Advising Center, Box 90694  
peertutoring@duke.edu

Weekly Report of Tutoring Activities

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Comments: Electronic Timecard Due on Sunday – submit hours on work.duke.edu

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

Tutor Signature ________________________ Date ___________________

* Falsification of PTP records is a violation of the Duke Community Standard.
# Weekly Report of Tutoring Activities

**Tutor:**
**Duke Unique ID:**

**Work Week:** Monday; February 20, 2017  
**Due:** Sunday  
**Location:** PTP Drop Box – Bryan Center Info Booth

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<th>Tutee Name (print clearly)</th>
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**Comments:**

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

Tutor Signature _________________________               Date _________________

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**Weekly Report of Tutoring Activities**

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</table>

Comments: **Electronic Timecard Due on Sunday – submit hours on work.duke.edu**

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours ______**

Tutor Signature ___________________________ Date ___________________

* Falsification of PTP records is a violation of the Duke Community Standard.
## Weekly Report of Tutoring Activities

### Tutor:

### Work Week: Mon; March 6, 2017

**Duke Unique ID:** 

**Due: Sunday**

**Location:** PTP Drop Box – Bryan Center Info Booth

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Comments: **No Tutorial Services: Spring Break March 10 – 19. Submit Electronic Timecards by Wednesday, March 8**

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

Tutor Signature ___________________________ Date ___________________

* Falsification of PTP records is a violation of the Duke Community Standard.
### Weekly Report of Tutoring Activities

**Tutor:**

**Duke Unique ID:**

**Work Week:** Monday; March 13, 2017

**Due:** Sunday

**Location:** PTP Drop Box – Bryan Center Info Booth

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**Comments:** No Tutorial Services: Spring Break (March 10-19)

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

Tutor Signature _________________________ Date _______________

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### Weekly Report of Tutoring Activities

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Comments: **Last day to request a tutor is Thursday, March 30**

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours ______**

Tutor Signature ________________________ Date ____________________

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**Weekly Report of Tutoring Activities**

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Comments: **Electronic Timecard Due on Sunday – submit hours on work.duke.edu. Last day to request a Term II tutor is Thursday, March 30. All tutorial services end on Wednesday, April 26.**

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

Tutor Signature _________________________               Date _________________

* Falsification of PTP records is a violation of the Duke Community Standard.
# Weekly Report of Tutoring Activities

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Comments: **We’d love to have you return as a tutor. Please indicate if you’d be available:**
- ☐ Summer I ☐ Summer II ☐ Fall 2016 ☐ Spring 2017 ☐ Interested, but need to confirm schedule

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

Tutor Signature _________________________ Date _______________________

* Falsification of PTP records is a violation of the Duke Community Standard.
** Fall/Spring – Only CompSci tutees receive up to 2 hours of tutorial
# Weekly Report of Tutoring Activities

**Tutor:**  
**Duke Unique ID:**  
**Work Week:** Monday; April 10, 2017  
**Due:** Sunday  
**Location:** PTP Drop Box – Bryan Center Info Booth

<table>
<thead>
<tr>
<th>Tutee Name (print clearly)</th>
<th>Course</th>
<th>Date of Session</th>
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**Comments:** Electronic Timecard Due on Sunday – submit hours on work.duke.edu  
We’d love to have you return as a tutor. Please indicate if you’d be available: □ Summer I □ Summer II □ Fall 2016 □ Spring 2017 □ Interested, but need to confirm schedule

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours**

Tutor Signature _________________________ Date _________________

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### Weekly Report of Tutoring Activities

**Tutor:**

**Duke Unique ID:**

**Work Week:** Mon.; April 17, 2017

**Due:** Sunday

**Location:** PTP Drop Box – Bryan Center Info Booth

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**Comments:** All tutorial services end on April 26. We’d love to have you return as a tutor. Please indicate if you’d be available:

- □ Summer I
- □ Summer II
- □ Fall 2017
- □ Spring 2018
- □ Interested, but need to confirm schedule

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours ____**

**Tutor Signature _________________________              Date _________________**

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### Weekly Report of Tutoring Activities

**Tutor:**

**Work Week:** Mon; April 24, 2017

**Duke Unique ID:**

**Due:** Sunday

**Location:** PTP Drop Box – Bryan Center Info Booth

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- **Comments:** Electronic Timecard Due on Wednesday, April 26 – submit hours on work.duke.edu. All tutorial services end on April 26

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

**Tutor Signature _________________________**  
**Date _________________**

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Comments: We’d love to have you return as a tutor. Please indicate if you’d be available:
☐ Summer I  ☐ Summer II  ☐ Fall 2016  ☐ Spring 2017  ☐ Interested, but need to confirm schedule  ☐ Enjoyed my time, but unable to return to PTP

My report reflects an accurate and complete representation of all PTP work performed during this report period. **Total Hours _____**

Tutor Signature __________________________________________ Date ______________________

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